

Tel: 0121 312 4848

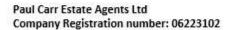
Email: lettings@paulcarrestateagents.co.uk

# **Tenant Application Form**

Please <u>FULLY</u> complete this form and return it to us as soon as possible, ensuring your ID and proof of address is attached too for <u>ALL</u> tenants.

Property Address	:											
Proposed Start Date:			Proposed Term:									
Rent:					D	Deposit:						
Do you have any pets? YES		YES	NO Please specify:									
Details of anyone under												
18 living in the property:												
Any requests or notes:												
Tenant 1 Details												
Full Name:	Date of				of Birth:							
Telephone Number:					E	Email Address:						
Current Address:												
Status:	Renting	3	Homeowner			Living with				0	ther	
						parents/friends						
Reason for your												
move:												
Are you able to provide valid proof of ID and proof of Yes						No						
address:						(PLEASE PROVIDE W						
								APPLICATI				
Employment	Full-time	oyed	d Part-time Emplo			I Self- employed		/ed	Studying			
Status:	•• )											
Other (please spe	ecity)											
<b>Employment Start Date:</b>			Jo				ob Title:					
Company Name:							Location:					
Annual Salary:			Т				Total Income:					
Details of monthly outgoing												
payment commit					_						r	
Do you have	NO		YES:		C	CCJ		IVA	Bankruptcy		Debt Relief	
any adverse											(	Order
credit? Share Code:												

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## **Tenant 2 Details**

Full Name:					Dat	te of Birth:				
Telephone Number:					Em	ail Address:				
Current Address:					·		•			
Status:	Renting Homeowner			Living with parents/friends				Other		
Reason for your move:							<u> </u>			
Are you able to po	rovide valid proof o	f ID and proof of			Yes (PLEASE PROVIDE WITH Y APPLICATION)				<b>YOUR</b>	
Employment Status:	Full-time Employed Part-time Em			nployed Self- employed			yed	Studying		
Other (please spo	ecify)									
Employment Star	rt Date:			J	ob Tit	tle:				
Company Name:		l			Location:					
Annual Salary:		Total				Income:				
Details of month payment commit										
Do you have any adverse credit?	NO	YES:		CCJ		IVA	Bankruptcy		Debt Relief Order	
Share Code:										

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## **Declaration**

- The information that the proposed tenants have provided on this form is correct and complete and I understand that this information will be utilised by the Agent and Landlord to decide on my suitability as a tenant.
- Only complete applications, including ID and proof of address for ALL tenants, will be submitted to the landlord.
- The tenant agrees to pay a NON-REFUNDABLE holding deposit of one week's rent, once the application is accepted by the landlord. The holding deposit secures the property for the tenant, subject to acceptable references. If the tenant withdraws from the application or provides false or misleading information, the holding deposit will not be refunded.
- Once the holding fee is paid, a link will be sent to each applicant by the referencing company (Homelet) and this must be completed within 24 hours.
- The tenants understand that the proposed tenancy start date will not be confirmed until referencing is completed for each applicant.
- Before the tenancy starts, the tenants agree to pay the balance of the security deposit and first month's rent in cleared funds. The security deposit requested will be no more than five weeks' rent and will be protected in a government approved scheme.
- The tenants understand that they will be advised where the deposit will be held during the tenancy period, within 30 days of the tenancy starting.
- The rent will be paid in accordance with the terms of the tenancy agreement, in one standing order payment monthly and by the due date.
- The tenant understands that the property will be let as seen, unless they have received any other approved conditions in writing from the landlord or Paul Carr Estate Agents Ltd.
- The tenant understands that appliances will not be tested prior to the commencement of a tenancy, apart from smoke and carbon monoxide alarms. Therefore, there is no guarantee that the non-tested appliances will operate fully at the start of the tenancy.

#### Third Party use of your personal details

The information provided on this form will be provided to our referencing company (Homelet). Your information will be held by Barbon Insurance Group Limited and for the purposes of this application, Barbon is the data controller. Homelet is part of the Barbon Insurance Group Limited. The information may also be shared with other credit reference agencies and other companies for the purpose of fraud prevention or debt chasing. The information may also be shared with law enforcement and government bodies, in order to comply with any legal obligation.

#### **Privacy Notice**

Please refer to our website for o	our privacy and cookie policy.						
I have read, understood and agree to be bound by the above terms.							
Signature of Tenant 1:							
Full Name of Tenant 1:							
Date:							
Signature of Tenant 2:							
Full Name of Tenant 2:							
Date:							

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